REQUEST TO CLOSE SEVIS RECORD AND END RUTGERS VISA SPONSORSHIP

I. STUDENT INFORMATION

Name: ___________________________ RUID: ________________________________

Email: ___________________________ Phone: _______________________________

Major/Area of Study: ________________ Degree Level: ☐ Bachelor’s ☐ Master’s ☐ Doctoral

Anticipated Date of Graduation: _________________________
(mm/dd/yyyy)

II. REASON FOR CLOSING SEVIS RECORD

To comply with SEVIS, students must submit this form to the OIS prior to ending Rutgers’s visa sponsorship. By completing this form you are authorizing the OIS to terminate your F-1 record and stop reporting your information to SEVIS. Failure to submit this form in a timely manner will result in automatic termination of your SEVIS record.

Please note the following:

❖ If you plan to transfer to another school, apply for work authorization, or leave the U.S. temporarily, do not use this form. Please contact the OIS.

❖ If changing to U.S. permanent resident status (green card holder), please complete the Request to Close SEVIS Record Based on Approved/Pending Permanent Residency Form

❖ If you will be outside the U.S. and plan to maintain legal status (i.e. Study Abroad, or research) do not complete this form. Please contact the OIS.

Please provide details regarding your request to close your SEVIS record:

___________________________________________________________________________________

___________________________________________________________________________________

Date you will depart the U.S.: _________________________

OR

Changing to another nonimmigrant status in the U.S. (such as H-1B). You must also attach proof of your new status.

❖ Nonimmigrant status you will be changing to: __________

❖ Date your new status will begin: _________________________

Signature: ___________________________ Date: ___________________